

**Guide to Alumnae Association/  
Office of Alumnae Affairs Records  
BC09.00**

**Finding aid prepared by Hilary Price**

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This finding aid was produced using the Archivists' Toolkit

December 09, 2015

Describing Archives: A Content Standard

Barnard Archives and Special Collections

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## Summary Information

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<b>Repository</b>	Barnard Archives and Special Collections
<b>Creator</b>	Barnard College. Alumnae Association.
<b>Creator</b>	Barnard College. Office of Alumnae Affairs.
<b>Title</b>	Alumnae Association/Office of Alumnae Affairs Records
<b>Date [inclusive]</b>	1889-2015
<b>Extent</b>	56.43 Linear feet ; 78 boxes, 3 half document boxes, 15 oversize boxes, 15 cartons, 2 document drawers
<b>Physical Location</b>	This collection is stored offsite and advance notice is required for access. To use this collection, please contact the Barnard Archives and Special Collections at 212.854.4079 or archives@barnard.edu.
<b>Language</b>	English
<b>Abstract</b>	This collection consists of records from the Alumnae Association and the Office of Alumnae Affairs.

### Preferred Citation

Alumnae Association/Office of Alumnae Affairs Records, 1889-2015; Box and Folder; Barnard Archives and Special Collections, Barnard Library, Barnard College.

## Historical Background

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The Associate Alumnae of Barnard College (AABC) was organized in 1895. In 2002, the name of the organization was changed to the Alumnae Association of Barnard College. The organization has two primary aims: to keep graduates in contact with the College and with each other; and to provide financial help for the College and its students. The AABC works closely with the Alumnae Affairs Office to organize award presentations, concerts, lectures, luncheons, and reunions.

Since 1898, the group has had a representative on the Board of Trustees. In 1899 the alumnae set up the Student Loan Committee which has provided tuition funds to worthy candidates in the form of loans and scholarships. In the late 1920's the AABC raised funds for the purchase of Barnard Camp, a country retreat which operated from that time until as late as 1974. The AABC has published a magazine since 1912. Originally called Barnard College Alumnae Bulletin, it is currently called Barnard Alumnae Magazine and is published quarterly. Issues of the magazine comprise collection BC 11.8.

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## Collection Scope and Content Summary

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The Alumnae Association/Office of Alumnae Affairs records include correspondence, memos, meeting minutes, flyers, promotional materials, invitations and guest lists, mailings, biographical questionnaires, statistics, photographs, moving images, president and trustee reports, bound account books, receipts, reunion booklets, scrapbooks, and memorabilia.

Of particular interest are the Marian Churchill White '29 and Joan Sweet Jankell '58 files; these series give insight into the role of President of the AABC (White) and Class President (Jankell). Additionally, there is a considerable amount of WWII material in the series Alumnae Affairs Office Files and Committees, dealing mainly with Barnard's efforts on the home front, participation in the National Service Committee, and the S.S. Barnard Victory.

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## Collection Arrangement

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The records are arranged in the following series and subseries.

- Series 1. Alumnae Affairs Office Files, 1903-2012
- Series 2. Committees, 1889-2006
- Series 3. Reports & Registers, 1894-2008

Series 4. Directories, 1895-2010

Series 5. Alumnae Fund, 1904-2004

Series 6. Alumnae Council, 1914-1993

Series 7. Reunion, 1908-2015

Subseries 7.1. By Class Year, 1929-2015

Subseries 7.2. By Year, 1966-2014

Subseries 7.3. Office Files, 1908-2009

Series 8. Marian Churchill White '29 Reunions Files, 1926-1967

Series 9. Joan Sweet Jankell '58 Reunions Files, 1965-1978

Series 10. Alumnae Clubs, 1926-2000s

Subseries 10.1. Cities Regions, 1929-2000s

Subseries 10.2. Barnard in Westchester, 1933-1997

Subseries 10.3. City of New York, 1950-1997

Subseries 10.4. Long Island, 1937-1990

Subseries 10.5. General, 1930s-2000s

Series 11. Class Files, 1929-2011

Series 12. Photographs, 1930-2010

Series 13. Memorabilia, 1950s-2000s

Series 14. Media, 1990s-2000s

Material within each series is arranged in alphabetical order, and chronological therein. Boxes 92-110 comprise an accession from 2015. Files from the accession are arranged alphabetically then chronologically in series 1-10 and chronologically in series 11-14.

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## **Administrative Information**

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### **Publication Information**

Barnard Archives and Special Collections © 2015

### **Access**

Two files in box 19 are restricted.

### **Reproduction Restrictions**

Photocopies or scans may be made for research purposes.

## **Publication Rights**

Permission to publish material from the collection must be requested from the Barnard Archives and Special Collections. The Barnard Archives and Special Collections approves permission to publish that which it physically owns; the responsibility to secure copyright permission rests with the patron.

## **Accruals**

Additions are expected.

## **Acquisition Information**

Transferred from the Office of Alumnae Affairs.

## **Processing History**

This collection was processed by Marcia Bassett and Julia Mix Barrington, BC '12. Finding aid written by Julia Mix Barrington in April 2012.

This finding aid was updated by Hilary Price in July, 2015. This finding aid was updated by Charlotte Kostelic in December, 2015.

Descriptive Rules Used: Finding aid adheres to that prescribed by Describing Archives: A Content Standard. Encoding: Machine readable finding aid encoded in EAD 2002.

Finding aid written in English.

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## **Controlled Access Headings**

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### **Corporate Name(s)**

- Barnard College. Alumnae Association.
- Barnard College. Office of Alumnae Affairs.

### **Subject(s)**

- Barnard College--Alumni and alumnae
- Class reunions

- Committees
- Registers

## Collection Inventory

### Series 1. Office Files, 1903-2012 15.0 boxes

#### Series Scope and Content Summary

This series contains office files of the AABC and Office of Alumnae Affairs including correspondence, minutes, memos, by-laws, alumnae questionnaires, and promotional materials.

	<b>Box</b>
Alumnae Athletics '29-'30, 1925-1937 1.0 file	1
Alum Blue Books for recent grads, 1950-1969 1.0 file	1
Alumnae Collection (bibliography of alum volumes in BC's collection), 1976-1979 1.0 file	1
Alumnae Day—Fashion Show, 1939 1.0 file	1
Alumnae Events (Reunion, Alumnae College), 1982-1989 1.0 file	1
Alumnae Exhibit (checklist to the 1935 art show), 1935 1.0 file	1
The Alumnae Handbook (two pamphlets), 1991 1.0 file	1
Alumnae Magazine: Awards, 1953-1971 1.0 file	1



## Office Files,

Alumnae Magazine: Budget, 1956-1957 1.0 file	1
Alumnae Magazine: Editorial Board Minutes, 1952-1979 1.0 file	1
Alumnae Authors Bibliographies, 1889-2012 1.0 file	1
Abbot, Mr. Forrest L. – Treasurer, 1971-1978 1.0 file	2
Administrative Council, 1972-1977 1.0 file	2
Advertising Policy, 1966-1970 1.0 file	2
Albany – Development & Fund, 1969-1974 1.0 file	2
Alumnae Affairs Publications, 1995 1.0 file	2
Alumnae Monthly, 1934-1939 1.0 file	3
Alumnae Statistics, 1939-1947 1.0 file	3
Anniversary Dinner – Dean Gildersleeve 25th, (thank you card; seating chart), 1936 1.0 file	3
Art Workshop (flyers; booklets), 1929-1935 1.0 file	3
Associate Alumnae Biographical Questionnaires, 1956 1.0 file	3

## Office Files,

Associate Alumnae Bylaws & Legislation, 1903-1962 1.0 file	3
Associate Alumnae Correspondence, 1957 1.0 file	3
Associate Alumnae Fellowship. (Correspondence, winner/applicant lists, memoranda, accounting re: AABC Fellowship, Scholarship, and Loans), 1940-1954 1.0 file	3
Associate Alumnae Fellowship. (Correspondence, winner/applicant lists, applications, notes and reports), 1960-1982 1.0 file	4
Associate Alumnae welcome pamphlet, undated 1.0 file	4
Association of Class Presidents and Secretaries, 1922-1937 1.0 file	4
“Back to the Best” 1978 1.0 file	4
Barnard College 75th Anniversary, 1964 1.0 file	4
Barnard College First 50 Years—Publicity & Distribution, 1939-1944 1.0 file	4
Barnard-Columbia Development & Fund, 1970-1979 1.0 file	4
Barnard-Columbia Development & Fund, 1970-1979 1.0 file	4
Barnard-Columbia Relations, 1952-1962 1.0 file	4
Barnard-Columbia Relations, 1961-1984 1.0 file	4

## Office Files,

Barnard Cousins, 1963-1969 1.0 file	4
Barnard Cousins: Alumnae Info Sheets (Inactive), 1963-1967 1.0 file	5
Barnard Cousins: Older records (Mailings, applications, correspondence, contact lists), 1963-1967 1.0 file	5
Barnard Cousins: Questionnaires, 1963-1967 1.0 file	5
Barnard fair (Bulletin copy and NYT supplement), 1936 1.0 file	5
Barnard in Washington D.C.—Special War Housing Job, 1942 1.0 file	5
Barnard Women in the Law Issues & Options” event, 1988 1.0 file	5
“Be Your Own Boss” Event, 1990 1.0 file	5
Book-In (Correspondence, meeting minutes), 1969-1972 1.0 file	5
Brakeley, John Price Jones, Inc, 1976-1986 1.0 file	5
Bus to Barnard Logistics, 1975 1.0 file	5
“Career & Life Junctions” event, 1983 1.0 file	6
Christmas Cards, 1981-1984 1.0 file	6

## Office Files,

CICU Progress Report, 1974 1.0 file	6
Columbia University Bookstore, 1962-1965 1.0 file	6
Comments and Criticisms on Barnard (2) Includes three copies of page 25-the end, 1957 1.0 file	6
Contact Sheet: New Jersey Event Photos, 1994 1.0 file	6
Consortium on Funding Higher Education & Correspondence, 1976-1977 1.0 file	6
Corporate Giving Program, 1984 1.0 file	6
Correspondence on AABC: Marian White, 1961-1971 1.0 file	6
Endowment Fund (Reports, newsletters, solicitations), 1921-1932 1.0 file	6
Faculty Speakers Material, 1950-1970 1.0 file	6
Fiftieth Anniversary Fund Publicity, 1939 1.0 file	6
Filing Training Workshop materials, 1976 1.0 file	6
“Film TREMORS” Vol I no 1, 1990 1.0 file	7
Finance, 1954-1967 1.0 file	7

## Office Files,

G. E. Plimpton Testimonial Dinner, 1934 1.0 file	7
Gildersleeve Lectureship, 1957-2008 1.0 file	111
Graduates' Awards and Honors, 1985-1989 1.0 file	7
Greek Games (Correspondence, publicity), 1921-1933 1.0 file	7
"How to set up a contact program" booklet, 1977 1.0 file	7
Intercollegiate Bureau of Occupation (Constitution, correspondence, reports), 1911-1918 1.0 file	7
Internal Revenue Service, 1940-1970 1.0 file	7
International Federation of University Women (Correspondence), 1920-1930 1.0 file	8
Letters in Response to Questionnaires, 1973 1.0 file	8
"Lunch" 1994 1.0 file	8
Mailings, 1986-1992 1.0 file	8
Major Gifts Reports, 1973-1977 1.0 file	8
Mary Diehl Aragona '12, 1965 1.0 file	8

## Office Files,

Memorandum on Transfer & Nontransfer Students Among Barnard Alumnae, 1957 1.0 file	8
Minor Latham Workshop, 1933-1954 1.0 file	8
Newspaper Articles, 2000 1.0 file	8
N. M. Butler Testimonial Dinner, 1932 1.0 file	8
“Nuts & Bolts for Barnard Area Reps” event, 1987 1.0 file	8
NY State: Income Tax, 1943-1951 1.0 file	8
	<b>Carton</b>
Office files: various subjects A-D, 1903-2011 1.0 box	92
Office files: various subjects G-Y, 1901-2010 1.0 box	93
	<b>Box</b>
Past Budgets, 1973-1976 1.0 file	9
Pelz Trips, 1960-1969 1.0 file	9
Pied Piper Carnival, 1952-1953 1.0 file	9
Presidents Discretionary Account, 1974-1976 1.0 file	9
Printing Estimates, 1942 1.0 file	9

## Office Files,

Publications Associate, 1934-1937 1.0 file	9
Questionnaire and Directory, 1962 1.0 file	9
Questionnaire Comments, 1962 1.0 file	9
Questionnaire McBee, 1958-1959 1.0 file	9
Questionnaire Samples, 1955 1.0 file	9
Reservations, 1982-1983 1.0 file	9
Scholarship Loans Written Off, 1927 1.0 file	9
Scholarship Loans Written Off, 1927 1.0 file	10
“SISTER” Vol IV no 2, 1992 1.0 file	10
SS Barnard Victory!, 1945-1951 1.0 file	10
Student Affairs, 1988-1989 1.0 file	10
Sub-Freshman Day, 1953-1963 1.0 file	11
Teachers’ Symposium, 1960-1961 1.0 file	11
“Transitions” Classes of ‘60’s event, 1985 1.0 file	11

## Office Files,

“Transitions” Classes of ‘50’s event, 1986 1.0 file	11
Travel, Mrs. McIntosh: The West, 1960-1961 1.0 file	11
Travel, Mrs. White: New York, 1961 1.0 file	11
Travel, Mrs. White: The West, 1961 1.0 file	11
Treasury Dept—War Finance Committee, 1943-1945 1.0 file	11
Tuesday Nights Correspondence, 1937 1.0 file	11
Tuesday Nights Publicity, 1937-1938 1.0 file	11
United States Post Office, 1933-1954 1.0 file	11
Varied Harvest, 1953 1.0 file	11
Virginia C Gildersleeve Essays, 1957-1963 1.0 file	11
Virginia C Gildersleeve Lectureship Fund Committee, 1947-1948 1.0 file	11
Virginia C Gildersleeve Luncheon, 1947 1.0 file	11
“Women in the Workplace” Event, 1992 1.0 file	11
Millicent McIntosh Initiative Book, 1960 1.0 box	12



**Committees,****Series 2. Committees, 1889-2006 9.0 boxes****Series Scope and Content Summary**

This series contains reports, minutes, correspondence, and literature produced by and for over twenty-five committees formed under the aegis of the AABC, including the Board of Directors and Standing Committees, the Nominating Committee, the Youth Alumnae Committee, the Advisory Vocational Committee, the Distinguished Alumna Award Committee, and the National Service Committee.

	<b>Box</b>
AABC Committee Reports, 1981-1986 1.0 file	13
AABC Scholarship and Loans Committee. (Students' Aid Committee), 1889-1939 1.0 file	13
Advisory Vocational Committee, 1967-1980 1.0 file	13
Advisory Vocational Committee (minutes, programs, reports), 1920 1.0 box	14
Advisory Vocational Committee (Committee on Employment) reports, 1930 1.0 file	15
Advisory Vocational/Student Affairs Meal Meetings, 1975 1.0 file	15
Alumnae Committee on Social Activities for Off-Campus Students, 1920 1.0 file	15
Barnard Fund Committee, 1951-1959 1.0 file	15
Barnard Fund Alumnae Committee Minutes, 1957-1961 1.0 file	15

**Committees,**

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Barnard Fund Alumnae Committee Minutes, 1962-1966 1.0 file	15
Camp Committee, 1924-1938 1.0 file	15
Class Committee Minutes, 1959 1.0 file	16
	<b>Carton</b>
Committees: various subjects, 1952-2006 1.0 box	94
	<b>Box</b>
Continued Education Committee, 1929 1.0 file	16
Distinguished Alumna Award Committee, 1959 1.0 file	16
Distinguished Alumna Award Committee, 1950 1.0 box	17
Distinguished Alumna Award Committee, 1953 1.0 file	18
Ella Weed Library Committee Reports (Correspondence, reports), 1897-1908 1.0 file	18
Executive Committee Reports, 1928-1951 1.0 file	18
Finance Committee, 1957 1.0 file	18
Foreign Students Committee Annual Reports, 1928-1937 1.0 file	18
Hospitality Committee, 1945-1949 1.0 file	18

**Committees,**

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Membership Committee Publicity Pieces, 1937-1940 1.0 file	18
National Service Committee, 1941 1.0 file	19
Notes from Communications & Editorial Advisory Committees, 1991	19
Project Continuum - Oral History Interviews 2012-2014	19
<b>Access</b>	
These files are restricted in the absense of release forms from interviewees.	
Publications Committee Minutes, Barnard Alumnae Magazine, 1951 1.0 file	19
Recreation Committee Reports, 1919-1921 1.0 file	20
Report of the Lunch-Room Investigation Committee, 1908 1.0 file	20
Resident Scholarship Committee (Reports), 1910-1912 1.0 file	20
Seven Colleges: Reports on Advertising Committee, 1937 1.0 file	20
Statistics Committee (Correspondence, reports), 1896-1913 1.0 file	20
Student Affairs Committee Minutes, 1973-1988 1.0 file	20
Student Loan Committee, 1940 1.0 file	20

## Reports and Registers,

Survey/Reorganization Committee, 1936-1940 1.0 file	20
Young Alumnae Committee (newsletters), 1998 1.0 file	20
Alumnae Committee and Events, 1896-2005 1.0 box	21
<b>Series 3. Reports and Registers, 1894-2008 6.0 boxes</b>	
<b>Series Scope and Content Summary</b>	
The series contains reports, registers, and minutes for the day-to-day running of the AABC, particularly by the AABC President and Treasurer, the AABC Board of Directors, and the reports of the Alumnae Magazine.	
	<b>Box</b>
AABC Annual Reports, 1966 1.0 file	22
AABC Annual Reports & Annual Meeting Minutes, 1957-1968 1.0 file	22
Alumnae Abroad Directories, 1961 1.0 file	22
Alum Affairs Office Annual Reports, 1974-1985 1.0 file	22
Alumnae Magazine: Reports, 1912 1.0 file	22
Alumnae Magazine Advertising Reports, 1953-1964 1.0 file	22
Alumnae Register, 1947 1.0 file	23

## Reports and Registers,

Alumnae Trustee Annual Reports (incl. By-laws; reports; meeting minutes), 1900-1915 1.0 file	23
Alumnae Trustee Annual Reports (letters and reports), 1919-1937 1.0 file	23
Annual and Reunion Reports, 1974-1987 1.0 file	23
Auditor Reports, 1938-1951 1.0 file	23
Board of Directors - Annual Reports & Annual Meeting Minutes, 1919-1938 1.0 file	23
Board of Directors - Annual Reports & Annual Meeting Minutes, 1948 1.0 box	24
Board of Directors - Minutes, 1961 1.0 box	25
Board of Directors - Minutes, 1981 1.0 file	26
Conference of Alumni Secretaries Report, 1925 1.0 file	26
Directory, 1956 1.0 file	26
Dramatic Group Reports (Correspondence, reports, participant lists), 1923-1930 1.0 file	26
Editorial Board Reports, 1943-1953 1.0 file	26
“Evolution of Barnard College for Middle States Assoc.” Report, 1960 1.0 file	26

**Directories,**

Executive Secretary's Annual Reports, 1920-1937 1.0 file	26
External Reports, 1957-1962	111
President's Reports, 1897 1.0 file	26
President's Reports, 1930 1.0 file	27
Reports of the Corresponding Secretary, 1885 1.0 file	27
	<b>Carton</b>
Reports, various, 1973-2008 1.0 box	94
	<b>Box</b>
Seven College Conference of Alumnae Presidents and Secretaries, 1927 1.0 file	27
Statistical Reports, 1912 1.0 file	27
Treasurer's Reports, 1894 1.0 file	27
Vice President's Reports, 1898 1.0 file	27
<b>Series 4. Directories, 1895-2010 4.0 boxes</b>	
<b>Series Scope and Content Summary</b>	
This series contains directories with the contact information of alumnae.	
	<b>Carton</b>

**Aumnae Fund and Account Books,**

Directories, 1895-1976 1.0 box	28
Directories, 1981-2006 1.0 box	29
	<b>Box</b>
Directory Q-Z, 1934-1937 1.0 box	86
	<b>Carton</b>
Class of 1945 and 1950, 2010 1.0 file	94
<b>Series 5. Alumnae Fund and Account Books, 1904-2004 15.0 boxes</b>	
<b>Series Scope and Content Summary</b>	
The series contains reports and records of the Barnard Alumnae Fund, correspondence pertaining to fundraising, bound volumes of receipts and accounting (1921-1951), and scrapbooks containing publicity materials about the Barnard Alumnae Fund dating from 1933-1942.	
	<b>Box</b>
“A” Acknowledgements, 1972-1974 1.0 file	30
Alumnae Association Fund, 1926-1930 1.0 file	30
Alumnae Magazine, 1973 1.0 file	30
Alumnae Office Gift Records, 1953-1957 1.0 file	30
Alumnae Office Gift Records, 1958 1.0 file	31

## Aumnae Fund and Account Books,

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Bequest Philip E. Brett, 1930 1.0 file	31
Bequest Clara Schmidt, 1956 1.0 file	31
BFAC, 1974 1.0 file	31
BFAC, 1973 1.0 file	32
Correspondence, 1974 1.0 file	32
Report for Proposed Capital Dev & Fundraising Program, 1963 1.0 file	32
Spring Alumnae Take-Home Exam (fundraising mailing/gimmick), 1989 1.0 file	32
Students' Aid Fund, 1904-1913 1.0 file	32
Working Plan of the Barnard Endowment Fund, 1920 1.0 file	32
Gifts March 1920-December 1921, 1920-1921 1.0 box	33
Alumnae Fund Barnard College Gift Receipts, 1936-1938 1.0 box	34
Alumnae Fund Barnard College Gift Receipts, 1938-1939 1.0 box	35
Alumnae Fund Barnard College Gift Receipts, 1939-1940 1.0 box	36
Alumnae Fund Barnard College Gift Receipts, 1940-1941 1.0 box	37



**Alumnae Council,**

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Alumnae Fund Barnard College Gift Receipts, 1941-1948 1.0 box	38
Alumnae Fund Barnard College Gift Receipts, 1948-1950 1.0 box	39
Alumnae Fund Publicity Scrapbook, 1933-1942 1.0 box	40
Alumnae Fund Publicity Scrapbook, 1942 1.0 box	41
	<b>Carton</b>
Alumnae Fund, various, 1933-2004 1.0 box	95
	<b>Box</b>
Associate Alumnae Account Book, 1944-1951 1.0 box	42
Student Loan Committee Account Book, 1925 1.0 box	43
Student Loan Committee Account Books, 1899-1950 1.0 box	44
	<b>Drawer</b>
Alumni Giving Incentive Award Barnard College 1962 1.0 file oversized	3

**Series 6. Alumnae Council, 1914-1993 9.0 boxes****Series Scope and Content Summary**

The series contains office files, literature, promotional materials, correspondence, receipts, and sample packets for Alumnae Councils.

**Box**

## Alumnae Council,

Alumnae Council Adressograph Lists w/ Annotations for Corrections, 1975 1.0 file	45
Alumnae Council Committee Meeting Minutes, 1964 1.0 file	45
Alumnae Council Correspondence, 1930 1.0 file	45
Alumnae Council Office Files, 1952 1.0 file	45
Alumnae Council Office Files, 1962 1.0 file	46
Alumnae Council Programs and Literature, 1966 1.0 file	46
Alumnae Council Programs and Literature, 1966 1.0 file	47
Alumnae Council Reports, 1914 1.0 file	47
Alumnae Council, 1968 1.0 file	47
Alumnae Council, 1969 1.0 file	47
Alumnae Council, 1970 1.0 file	47
Alumnae Council, 1971 1.0 file	47
Alumnae Council, 1972 1.0 file	47
Alumnae Council, 1973 1.0 file	48

## Alumnae Council,

Alumnae Council, 1974	1.0 file	48
Alumnae Council, 1974	1.0 box	49
Alumnae Council, 1975	1.0 box	50
Alumnae Council, 1976	1.0 file	51
Alumnae Council, 1978	1.0 file	51
Alumnae Council, 1979	1.0 file	51
Alumnae Council, 1980	1.0 file	52
Alumnae Council, 1981	1.0 file	52
Alumnae Council, 1982	1.0 file	52
Alumnae Council, 1982	1.0 file	53
Alumnae Council, 1983	1.0 file	53
Alumnae Council, 1985	1.0 file	53
		<b>Carton</b>
Alumnae Council, 1993-1995	1.0 file	95

## Reunions,

**Series 7. Reunions, 1908-2015 22.0 boxes****Series Scope and Content Summary**

This series contains correspondence, documents, brochures, and booklets prepared by the reunion committees and AABC over the course of reunion planning.

**Subseries 7.1. By Class Year, 1929-2015****Subseries Scope and Content Summary**

This subseries includes correspondence, questionnaires regarding life after Barnard, planning materials, and reunion booklets.

**Carton**

Booklets, class of 1932 to 1955 1959-2015 1.0 box

96

Booklets, class of 1957 to 1971 1986-2015 1.0 box

97

**Box**

Booklets, class of 1972 to 1983 1983-2013 1.0 box

104

Booklets, class of 1984 to 1998 1996-2007 1.0 box

105

**Drawer**

Class of 1893 40th Reunion Information Poster 1933 1.0 file oversize

43

**Box**

Class of 1893 to 1914, 1929-1984 1.0 box

54

**By Year,**

Class of 1915 to 1920, 1933-1985 1.0 box	55
Class of 1921 to 1926, 1933-1987 1.0 box	56
Class of 1926 banner, undated 1.0 box	57
Class of 1926 to 1933, 1943-1990 1.0 box	58
	<b>Carton</b>
Class of 1930 to 1989, 1941-2009 1.0 box	95
	<b>Box</b>
Class of 1933 to 1964, 1958-1973 1.0 box	59
Class of 1964 - Questionnaires, 1984-1987 1.0 box	60
<b>Subseries 7.2. By Year, 1966-2014</b>	
<b>Subseries Scope and Content Summary</b>	
This subseries contains correspondence, promotional and planning materials, receipts, sample packets, menus, and thank-you letters for Reunion 1966 through Reunion 1999, with the bulk of the material coming from Reunions 1974-1987.	
	<b>Box</b>
Reunion, 1966 1.0 box	61
Reunion, 1975 1.0 box	62

Office Files,

Reunion, 1983 1.0 box	63
Reunion, 1966-1999 1.0 box	64
Reunion, 1985 1.0 box	65
Reunion, 1992 1.0 box	66
Reunion, 1959-2009 1.0 box	67

Reunion, 1988-2014 1.0 box

	<b>Drawer</b>
Mixed materials	43
	<b>Carton</b>
Mixed materials	95

**Subseries 7.3. Office Files, 1908-2009**

**Subseries Scope and Content Summary**

This subseries contains meeting minutes and reports of the Reunion Planning Committee as well as publications, correspondence, bills, and receipts related to reunion planning.

	<b>Box</b>
A Handbook of Reunion Planning: Centennial Edition, 1989 1.0 file	68
Bills & Receipts, 1974-1976 1.0 file	68

**Marian Churchill White, '29 Reunions Files,**

	<b>Carton</b>
Office files, various, 1950s-2009 1.0 box	95
	<b>Box</b>
Program and Evaluation Reports, 1971 1.0 file	68
Reunion Committee Commencement Reports and Programs, (Publicity), 1922-1937 1.0 file	68
Reunion Committee February Reunion, (Publicity, planning info), 1912-1937 1.0 file	68
Reunion Committee Minutes, 1971-1988 1.0 file	69
Reunion Committee Mother-Daughter Luncheon (Publicity, financial data), 1933-1935 1.0 file	69
Reunion Committee Reports, 1908 1.0 file	69
Reunion Publications, 1942 1.0 file	69
<b>Series 8. Marian Churchill White, '29 Reunions Files, 1926-1967 2.0 boxes</b>	
<b>Series Scope and Content Summary</b>	
Marian Churchill White '29 served as president of the Associate Alumnae from 1960-1963. Her files contain correspondence, questionnaires, handbooks, newsletters, and reports regarding the Class of 1929 and the AABC.	
	<b>Box</b>

## Joan Sweet Jankell '58 Reunions Files,

Barnard College Publications, 1926 1.0 file	70
Class of 1929 Reunions - 10th, 25th, and 35th, 1926-1967 1.0 file	70
Class of 1929 - Alumnae Fund, scholarship, finances, newsletters, 1933 1.0 file	71
Constitution for Barnard College Alumnae Classes, 1939 1.0 file	71
Handbook for Class Officers, 1960 1.0 file	71
News Release Concerning the Value of a Liberal Arts Education, 1954 1.0 file	71
Suggested Procedures for Five-Year Reunion Classes, 1962 1.0 file	71
<b>Series 9. Joan Sweet Jankell '58 Reunions Files, 1965-1978 3.0 boxes</b>	
<b>Series Scope and Content Summary</b>	
Joan Sweet Jankell '58 served as president of the Class of 1958 from 1973 to 1978. Her files contain reports, correspondence, handbooks, publications, promotional materials, and worksheets for the Class of 1958. The subseries also contains the Class of 1958 donor registry cards, a record of the gifts of members of the Class of '58.	
	<b>Box</b>
Alumnae Council (Inauguration of J. Mattfield), 1976 1.0 file	72
Alumnae Fund, 1970-1976 1.0 file	72



## Joan Sweet Jankell '58 Reunions Files,

Alumnae Fund Handbook, 1974-1975 1.0 file	72
Associate Alumnae Bylaws, 1965-1968 1.0 file	72
Barnard Admissions Materials, 1973-1975 1.0 file	72
Barnard College and BC fundraising campaign letterhead, 1973-1978 1.0 file	72
Barnard Fund Statistical Reports, 1972 1.0 file	72
Class of '58 5th Reunion Directory, 1968 1.0 file	72
Class of '58 10th Reunion, 1968 1.0 file	72
Class Fund Handbook, 1973 1.0 file	72
Class President Office Files, 1970-1977 1.0 file	73
Correspondence, 1973-1975 1.0 file	73
Development Statistical Report, 1977-1978 1.0 file	73
Handbook for Class Officers, 1970-1977 1.0 file	73
Reunion, 1978 1.0 file	73
Reunion Worksheets, 1978 1.0 file	73

## Alumnae Clubs,

Class of 1958 Donor Registry Cards, 1965-1978 1.0 box	74
<b>Series 10. Alumnae Clubs, 1926-2000s 18.0 boxes</b>	
<b>Series Scope and Content Summary</b>	
<p>The series contains reports, correspondence, publications, and promotional materials from over forty Alumnae Clubs located across the United States. Additionally, the series includes reports and minutes from the Club Committee of the AABC, information on National Barnard Day (an event in 1938), and a scrapbook of newspaper clippings related to Barnard Alumnae in Palm Beach, Florida. The folders on the Barnard Clubs of Puerto Rico, South Florida, Washington D.C., and Wisconsin contain photos from club events.</p>	
<b>Subseries 10.1. Cities/Regions, 1929-2000s 5.0 boxes</b>	
	<b>Box</b>
Atlanta, 1969-1996 1.0 file	75
Baltimore, 1935-1963 1.0 file	75
Bergen County, 1974-1977 1.0 file	75
Boston, 1929-1977 1.0 file	75
Brooklyn, 1956-1967 1.0 file	75
Capitol District, 1961-1963 1.0 file	75

## Cities/Regions,

Chicago, 1954-1974 1.0 file	75
Cleveland, 1953-1960 1.0 file	75
Dallas-Ft. Worth, 1934-1963 1.0 file	75
Denver, 1967-1986 1.0 file	75
Detroit, 1949-1974 1.0 file	75
Fairfield, 1951-1984 1.0 file	76
Florida - southern, 1956-1973 1.0 file	76
Fort Wayne area, undated	76
Hartford, 1953-1975 1.0 file	76
Hartford, CT & Wilmington, DE, 1968-1979 1.0 file	76
Hawaii, 1997-2003	76
Houston, 1962-1975 1.0 file	76
Indianapolis, 1958-1963 1.0 file	76
Kansas City, circa 1997	76

**Cities/Regions,**


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Los Angeles, 1926-1977 1.0 file	76
Miami, 1977-2000	77
Midwest - upper, 1963-1970 1.0 file	77
Milwaukee, 1965-1975 1.0 file	77
Monmouth County, 1958-1982 1.0 file	77
New Haven, 1935-1961 1.0 file	77
New Jersey - north central, 1956-1963 1.0 file	77
New Orleans, 1956-1958 1.0 file	77
New York, 1926-1981 1.0 file	77
New York - north central, 1938-1961 1.0 file	78
New York- western, 1929-1963	78
Ohio - southwestern, 1963-1971 1.0 file	78
Philadelphia, 1934-1974 1.0 file	78
Pittsburgh, 1928-1968 1.0 file	78

**Barnard in Westchester,**

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Puerto Rico, 1957-1963 1.0 file	78
Rochester, 1957-1963 1.0 file	78
San Diego, 1957-1969 1.0 file	78
San Francisco, 1949-1977 1.0 file	78
Sea Island, Georgia, 1986	79
Seattle, 1948-1977 1.0 file	79
Springfield, MA, 1957-1962 1.0 file	79
St. Louis, 1958-1963 1.0 file	79
Twin Cities, 1960-1969 1.0 file	79
Washington D.C., 1934-1992 1.0 file	79
Wilmington, 1947-1963 1.0 file	79
Wisconsin, 1947-1963 1.0 file	79
<b>Subseries 10.2. Barnard in Westchester, 1933-1977 5.0 boxes</b>	

**Box**

## City of New York,

Club files and minutes, 1933-1977 1.0 box	82
Publicity Scrapbook, 1933-1934 1.0 box	83
Publicity Scrapbook, 1948-1953 1.0 box	84
Publicity Scrapbook, 1941-1949 1.0 box	85
Publicity Scrapbook, 1956-1971 1.0 box	42
<b>Subseries 10.3. City of New York, 1950-1997 1.0 box</b>	
	<b>Box</b>
City of New York, 1950-1997 1.0 box	87
<b>Subseries 10.4. Long Island, 1937-1990 4.0 boxes</b>	
	<b>Box</b>
Minutes, by-laws. Correspondence, 1958-1978 1.0 box	88
Long Island, 1937-1990 1.0 box	89-91
Long Island, 1970-1982 1.0 box	90
Long Island, 1937-1990 1.0 box	91
<b>Subseries 10.5. General 1930s-2000s 3.0 boxes</b>	

## General

**Subseries Scope and Content Note**

This subseries contains materials that relate generally to Barnard's clubs, including clippings, club committee minutes, annual reports, memos, and newsletters.

	<b>Box</b>
Clippings 1966	80
Club Committee, 1953-1976 1.0 file	80
Club Committee Minutes, 1964-1987 1.0 box	80
Club Incorporations, 1965-1989	81
Club Presidents Annual Reports, 1970-1980 1.0 file	81
Extinct, 1940-1959 1.0 file	98
Local Clubs Reports, 1939-1943 1.0 file	98
Memos to Class & Club Presidents, 1954-1968 1.0 file	98
National Barnard Day, 1938-1939 1.0 file	98
Report on Clubs Prepared by Planning and Survey Committee, 1950-1963 1.0 file	98
Samples of Regional Newsletters, 1992-1994 1.0 file	98
Travel to Clubs & Conferences, 1974-1976 1.0 file	98

## Class Files,

Visit to Clubs by Alumnae President: Mrs. White, 1962 1.0 file	98
<b>Series 11. Class Files, 1929-2011 1.0 box</b>	<b>Carton</b> 99
<b>Series Scope and Content Summary</b>	
This series contains correspondence, newsletters, questionnaires, scrapbooks, books from Senior Week, and updates about alumnae.	
<b>Series 12. Photographs, 1930-2010 8.0 boxes</b>	
<b>Series Scope and Content Summary</b>	
This series contains photographs, negatives, slides, and contact sheets taken or commissioned by AABC, Office of Alumnae Affairs, and alumnae themselves. Events are documented, including reunions, award ceremonies, receptions, and galas. Many photographs also depict alumnae, students, and the campus.	
Box 99 contains the photographs from the Class of 1940 Reunion memory board, which has been disassembled. Photographs from this board are primarily from the late 1930s and depict students on campus, at Barnard Camp, and at the 1940 graduation ceremony.	
	<b>Drawer</b>
Class of '40 Reunion - 1965 Memory Board 1962-1965	43
Class of '40 Reunion - 1980 Memory Board 1965-1980	43
Class of '40 Reunion - 1990 Memory Board 1980-1990	43
	<b>Carton</b>
Photographs, various, 1930s-2008 1.0 box	99



## Memorabilia,

Photographs, various, 1994-2001 1.0 box	100
	<b>Box</b>
Photographs, contact sheets, 1998-circa 2003 1.0 box	101
	<b>Carton</b>
Photographs, various, 1999-2000s 1.0 box	106
Photographs, various, circa 2000-2001 1.0 box	107
Photographs, various, 2001-2004 1.0 box	108
	<b>Box</b>
Photographs, various, 2004-2008 1.0 box	109
Photographs, various, 2005-2010 1.0 box	110
<b>Series 13. Memorabilia, 1950s-2000s 1.0 box</b>	<b>Box</b>
	102
<b>Series Scope and Content Summary</b>	
This series contains items carrying the Barnard name intended for distribution to alumnae and for promotional purposes. Items include t-shirts, buttons, pins, stickers, magnets, a visor, a luggage tag, spoons, a mug, notebooks, stickers, a wallet, lanyards, a jacket, and a tote bag.	
	<b>Drawer</b>
Class of 2012 poster, 2012	43
<b>Series 14. Media, 1990s-2000s 1.0 box</b>	<b>Box</b>
	103

**Media,**

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**Series Scope and Content Summary**

This series contains CDs, DVDs, mini DVs, cassette tapes, zip disks, flash drives, Betacam, and VHS tapes documenting reunions, events, and presentations.