

# **Guide to the Commencement and Convocation Ceremonies Collection BC14.01**

**Finding aid prepared by Hilary Price**

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This finding aid was produced using the Archivists' Toolkit

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Describing Archives: A Content Standard

Barnard Archives and Special Collections

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## Summary Information

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<b>Repository</b>	Barnard Archives and Special Collections
<b>Creator</b>	Barnard College.
<b>Creator</b>	Columbia University.
<b>Title</b>	Commencement and Convocation Ceremonies Collection
<b>Date [inclusive]</b>	1893-2014
<b>Extent</b>	7.0 Linear feet ; 12 boxes, 2 cartons
<b>Physical Location</b>	This collection is stored offsite and advance notice is required for access. To use this collection, please contact the Barnard Archives and Special Collections at 212.854.4079 or archives@barnard.edu.
<b>Language</b>	English
<b>Abstract</b>	This collection consists of materials relating to the commencement and convocation ceremonies of Barnard and College Columbia University.

### Preferred Citation

Commencement and Convocation Ceremonies, 1893-2014; Box and Folder; Barnard Archives and Special Collections, Barnard Library, Barnard College.

## Collection Scope and Content Summary

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This collection contains speeches, press, planning documents, honors and awards, programs, memorabilia, and recordings relating to the commencement ceremonies of Barnard College and Columbia University. The collection also contains programs from convocation ceremonies of Barnard College.

Speeches were given by prominent women leaders, writers, and activists including Toni Morrison, Eleanor Elliott, Francine du Plessix Gray, Lillian Hellman, Hillary Clinton, Madeleine Albright as well as Barnard leaders including Presidents Ellen Futter, Millicent McIntosh, Jacquelyn Mattfeld, Judith Shapiro, Deborah Spar, and College Trustees Helene Kaplan and Anna Quindlen.

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## Collection Arrangement

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Materials are arranged by type, and chronologically therein.

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## Administrative Information

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### Publication Information

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### Access

This collection has no restrictions.

### Publication Rights

Permission to publish material from the collection must be requested from the Barnard Archives and Special Collections. The Barnard Archives and Special Collections approves permission to publish that which it physically owns; the responsibility to secure copyright permission rests with the patron.

### Accruals

Additions are expected.

## **Aquisition Information**

This collection is comprised of a number of acquisitions transferred from both individuals and offices at Barnard College, including Communications and Dean of Studies. For many acquisitions in this collection, the date and source is unknown.

## **Processing History**

This collection was processed and the finding aid written by Hilary Price in July 2015.

Descriptive Rules Used: Finding aid adheres to that prescribed by Describing Archives: A Content Standard

Encoding: Machine readable finding aid encoded in EAD 2002.

Finding aid written in English.

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## **Controlled Access Headings**

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### **Corporate Name(s)**

- Barnard College.

### **Genre(s)**

- Correspondence
- Programs (documents)

### **Subject(s)**

- Awards
- Baccalaureate addresses
- Commencement ceremonies

## Collection Inventory

	<b>Box</b>
Speeches, 1971-1993	1
Speeches, 1994-2009	2
Press and Planning, 1987-1999	3
Honors and Awards, 1966-1981	5
Honors and Awards Correspondence & Planning, 1970-2007	11
Honors and Awards, Medal of Distinction, Citations, 1986-2011	4
Honors and Awards, 1992-2005	6
	<b>Carton</b>
Programs, 1893-1924	12
	<b>Box</b>
Programs, 1925-1931	13
Programs, 1932-1939	14
Programs, 1953-1985	7

Commencement Programs, Convocation Programs, 1980-2014	8
Memorabilia, 2012	9
Anna E. H. Meyer, class of 1898, Academic Regalia, undated	10
Presentation of Degree Candidates - VHS recording, 2002	11
Commencement, DVD, 2012	9
Commencement, digital moving image file, 2012-05-14, 7.74 GB	