

Guide to the Centennial Office Collection

BC05.10

This finding aid was produced using ArchivesSpace on April 09, 2018.

Barnard Archives and Special Collections

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Table of Contents

Summary Information	3
Collection Scope and Content Summary	3
Collection Arrangement	4
Administrative Information	4
Controlled Access Headings	5
Collection Inventory	5
Administrative Material and Ephemera	5
Research Material	7
Oral History Material	8
Audio	9

Summary Information

Repository:	Barnard Archives and Special Collections
Creator:	Barnard College. Centennial Office.
Title:	Centennial Office
Date [inclusive]:	1963-1989
Physical Description:	5.88 Linear Feet 13 boxes, 1 half document box
Physical Location:	This collection is stored offsite and advance notice is required for access. To use this collection, please contact the Barnard Archives and Special Collections at 212.854.4079 or archives@barnard.edu.
Language of the Material:	English
Abstract:	This collection consists of materials from the Barnard College Centennial Office.

Preferred Citation

Centennial Office Collection, 1963-1989; Box and Folder; Barnard Archives and Special Collections, Barnard Library, Barnard College.

[^ Return to Table of Contents](#)

Collection Scope and Content Summary

This collection consists of the materials created while preparing for an eighteen month long celebration of Barnard's centennial in 1989. Administrative material includes correspondence, memos, contact lists, invitations, flyers, programs, publicity, newsletters, calendars, schedules, budgets, and other ephemera related to the planning and execution of the celebration. Research materials includes articles, pamphlets, and photographs used as a resource in planning the Centennial Celebration and corresponding events. Also included in this collection are the transcripts, research, correspondence, and audio relating to an oral history project undertaken by Arlene Winer '54.

[^ Return to Table of Contents](#)

Collection Arrangement

The collection has been arranged in three series.

Series 1. Administrative Materials and Ephemera, 1987-1989.

Series 2. Research Materials, 1963-1989.

Series 3. Oral History Materials, 1967-1989.

Series 1 and 2 are arranged chronologically. Series 3 is arranged alphabetically by interviewee last name.

[^ Return to Table of Contents](#)

Administrative Information

Publication Information

Barnard Archives and Special Collections

Revision Description

Winer audio tapes moved into the collection. Finding aid updated to reflect movement of Winer tapes and remove the "Related Collections" note. 3/6/2018 3/12/2018

Reproduction Restrictions

Photocopies or scans may be made for research purposes.

Publication Rights

Permission to publish material from the collection must be requested from the Barnard Archives and Special Collections. The Barnard Archives and Special Collections approves permission to publish that which it physically owns; the responsibility to secure copyright permission rests with the patron.

Access

This collection has no restrictions.

Acquisition Information

Series 3. Oral History Material, gift of Arlene M. Winer '54, 2001. The acquisition date and source of the remainder of the collection is unknown.

Accruals

No additions are expected.

Processing History

This collection was processed and the finding aid written by Hilary Price in February 2015.

Descriptive Rules Used: Finding aid adheres to that prescribed by Describing Archives: A Content Standard. Encoding: Machine readable finding aid encoded in EAD 2002.

Finding aid written in English.

[^ Return to Table of Contents](#)

Controlled Access Headings

- Programs (documents)
- Oral history
- Ephemera
- Correspondence
- College administrators
- Centennial celebrations, etc.
- Audiocassettes
- Barnard College. Centennial Office.

Collection Inventory

Administrative Material and Ephemera, 1987-1989

Physical Description: ; 12 boxes

Series Scope and Content Note

This series contains correspondence, memos, contact lists, invitations, flyers, programs, publicity, newsletters, calendars, schedules, budgets, and other ephemera. Materials relate to the logistics regarding the planning and execution of the Centennial Celebration, including the convocation and associated dinners, the *Dance Uptown* performance, *Barnard Performs!* benefit concert featuring alumnae Suzanne Vega and Laurie Anderson, *Barnard Collects* art exhibit, and the conference, *Educating for the Future: Ethics and the Academy*.

Title/Description	Instances
Centennial publicity material, 1987-1989	box 1

Contact lists, 1987-1989	box 1
Committees materials, 1987-1988	box 1
Campus Decoration, 1987	box 1
Correspondence, 1987-1989	box 1
Early Planning, 1987	box 2
Ad Hoc Committee materials, 1987-1988	box 4
Budget, 1987-1989	box 4
Correspondence, 1988-1989	box 2
Convocation, 1988	box 2
Contact lists and notifications, 1988	box 2
Centennial Day fliers, 1988	box 2
Decorations, 1988	box 2
Convocation, 1988	box 3
Job descriptions, 1988	box 3
Vendors and merchandising, 1988	box 3
Correspondence and memos, 1988-1989	box 4
Public Relations materials, 1988	box 4
Curricula vitae of participants, 1988	box 4
Administrative calendar, 1988	box 4
Convocation, 1988	box 6
Invitations and Programs from Centennial Events, 1988-1989	box 6
Convocation, 1988	box 7
Mime Resources International, 1988	box 8
Convocation greetings and invitation acceptances from other colleges and the State of New York, 1988	box 9
Barnard Performs!, 1988-1989	box 10
Alumnae Information, 1988-1989	box 10
Barnard Collects, 1988-1989	box 10
Arts Evening, 1988-1989	box 10
Budget, 1988	box 11
Centennial Dinner, 1989	box 1
Centennial Dinner, 1989	box 2
Ethics and the Academy Conference, 1989	

	box 2
Exhibition and The Fantasticks performance, 1989	box 3
Ethics and the Academy Conference, 1989	box 3
Barnard Centennial Newsletter, 1989	box 4
Centennial Dinner, 1989	box 4
Ethics and the Academy Conference, 1989	box 4
Ethics and the Academy Conference, 1989	box 5
Centennial Concert, 1989	box 5
Dance Uptown, 1989	box 5
The Fantasticks performance, 1989	box 5
Centennial Dinner, 1989	box 5
Barnard Performs!, 1989	box 5
Centennial Dinner, 1989	box 6
Barnard Performs!, 1989	box 6
Barnard Performs!, 1989	box 8
Centennial Dinner, 1989	box 8
Correspondence, 1989	box 8
Centennial Chair Lecture Series, 1989	box 8
Centennial Dinner, 1989	box 11
Centennial Chair Lecture Series, 1989	box 11
Centennial Concert, 1989	box 11
Arts Festival, 1989	box 11
Dance Uptown, 1989	box 11
Barnard Performs!, 1989	box 14
Barnard Collects Exhibit, 1989	box 14
Centennial Dinner, 1989	box 14

[^ Return to Table of Contents](#)

Research Material, 1963-1989

Physical Description: ; 2 boxes

Series Scope and Content Note

This series contains materials used in the research process of planning the Centennial celebration and corresponding events. Articles, clippings, and brochures relate to Barnard's Greek Games and the Thrift Shop Scholarship Fund. Pamphlets and photographs document other universities' anniversary celebrations. Photocopied articles and other publications date from the early twentieth century up until 1989.

Title/Description	Instances
Barnard History Research File, 1963-1983	box 14
Research Material, 1987-1989	box 12

[^ Return to Table of Contents](#)

Oral History Material, 1967-1989

Physical Description: ; 4 boxes

Series Scope and Content Note

This series contains the research, transcripts, and correspondence relating to an oral history project undertaken by Arlene Winer '54, as part of the Centennial Celebration. Alumnae from classes 1900 to 1925 were interviewed, as well as former Barnard president, Millicent McIntosh.

Title/Description	Instances
Esther Biederman '31, Research, c. 1985-1987	box 13
Esther Biederman '31, Transcript, 1988	box 13
Carolyn Agger Fortas '31, Transcript, 1989	box 13
Barbara Valentine Hertz '43, Research, 1977-1980	box 13
Barbara Valentine Hertz '43, Transcript, 1989	box 13
Hannah Falk Hofheimer '09, Research, 1988	box 13
Hannah Falk Hofheimer '09, Transcript, 1986	box 13
Mary Dublin Keyserling '30, Research, 1967-1980	box 13
Mary Dublin Keyserling '30, Transcript, 1989	box 13
Millicent C. McIntosh, Transcript, 1989	box 13
Florence Samet Rothschild '08, Transcript, floppy disk, 1988	box 13
Elizabeth Man Sarcka '17, Research, 1983-1984	box 13
Elizabeth Man Sarcka '17, Transcript, 1988	box 13
Dr. Lila Amdurska Wallis '47, Research, 1981-1989	box 13
Dr. Lila Amdurska Wallis '47, Transcript, 1989	box 13
Nathalie Woodbury, Transcript, Interview on floppy disk, 1988	box 13
Arlene M. Winer Oral Histories, transcripts, 1986-1989	

box 14

Arlene M. Winer Oral Histories, research and correspondence,
1987-1988

box 12

Arlene M. Winer Oral Histories, correspondence, 1988

box 4

[^ Return to Table of Contents](#)

Audio

Title/Description	Instances
Carolyn Agger Fortas Interview Recording, 1989	box 14
Mary Dublin Keyserling Interview Recording, 1989	box 14
Esther Biederman Interview Recording, 1988	box 14
Dr. Lila Amdurska Wallis Interview Recording, 1989	box 14
Hannah Falk Hofheimer Interview Recording, 1986	box 14

[^ Return to Table of Contents](#)