

Guide to the Barnard College Student Government Association/Undergraduate Association Records BC37.01

Finding aid prepared by Shannon O'Neill

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Describing Archives: A Content Standard

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Summary Information

Repository	Barnard Archives and Special Collections
Title	Barnard College Student Government Association/Undergraduate Association Records
Date [inclusive]	1903-2006
Extent	12.22 Linear feet ; 21 document boxes, 1 half document box, 1 oversized folder
Physical Location	This collection is stored offsite and advance notice is required for access. To use this collection, please contact the Barnard Archives and Special Collections at 212.854.4079 or archives@barnard.edu.
Language	English
Abstract	This collection consists of materials related to the functions of the Barnard College Student Government Association. Materials include, but are not limited to, correspondence, constitutions, budgets, programs, invitations, notebooks, and reports.

Preferred Citation

Barnard College Student Government Association Undergraduate Association Records, 1903-2006; Box and Folder; Barnard Archives and Special Collections, Barnard Library, Barnard College.

Historical Note

The Undergraduate Association was formed in 1892. Every student at Barnard College was a member of the Undergraduate Association. Between 1892 and the late 1960's, it was organized under three boards; Student Council (executive), Representative Assembly (legislative), and Honor Board (judicial). Since the 1990's the organization has been known as the Student Government Association (SGA). The SGA elects a representative student government, sponsors co-curricular activities, special events, and clubs reflecting the interests of the student body.

Collection Scope and Content Summary

The collection is comprised of administrative documents related to functions of the Student Government Association (SGA) including correspondence; constitutions and charters; budgets; programs and invitations for undergraduate officers' installation assemblies; notebooks; reports and precedent books; and meeting minutes and agendas for the Undergraduate Association, Board of Student Presidents, Student Council, and Representative Assemblies. Additionally, there are meeting minutes, reports and correspondence for a variety of committees. Other representative bodies present in the collection include the Representative Council and the Honor Board. There are also reports from a variety of student clubs and materials related to SGA events.

Collection Arrangement

This collection is arranged into the following four series. Series 1, Administrative Records, is subdivided into five subseries:

- Series 1, Administrative Documents
 - Subseries 1.1, Constitution and Charters
 - Subseries 1.2, Correspondence
 - Subseries 1.3, Meeting Minutes and Agendas
 - Subseries 1.4, Budgets
 - Subseries 1.5, Reports and Precedent Books
- Series 2, Committees

Series 3, Student Clubs

Series 4, Events

Administrative Information

Publication Information

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Access

This collection has no restrictions.

Publication Rights

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Reproduction Restrictions

Photocopies or scans may be made for research purposes.

Accruals

Additions are expected.

Acquisition Information

The acquisition date and source is unknown.

Processing History

This collection was processed and the finding aid written by Shannon O'Neill in July, 2015. Previous descriptive work by an unattributed author is utilized in this finding aid.

Controlled Access Headings

Subject(s)

- Barnard College
- College student government
- Student activities
- Students--Social life and customs

Administrative Documents,

Collection Inventory

<p>Series 1, Administrative Documents, 1903-1995 5.6 Linear feet ; 13 document boxes, 1 half document box</p>	<p>Box 2-8, 13-20</p>
<p>Subseries 1.1, Constitution, Charters, and Resolutions, 1907-1963</p> <p>Subseries Scope and Contents</p> <p>Boxes 3 and 5 contain founding documents for the Student Government Association and the Undergraduate Association including organizational constitutions and charters.</p> <p>Box 13 contains SGA resolutions concerning nuclear testing in the US and resolutions congratulating the students of Grinnell, both in 1961</p>	<p>Box 3, 5, 13</p>
<p>Subseries 1.2, Correspondence, 1949-1961</p> <p>Subseries Scope and Contents</p> <p>Box 13 includes written requests for annual reports and communication related to committee appointments.</p> <p>Box 14 contains correspondence from Dean Gildersleeve regarding raising money for refugee students, 1939, a letter written in 1940 about war relief, a letter from 1946 written from the student body opposing the Vandenberg amendment to the McMahon Bill; and correspondence written to and from SGA members regarding various administrative needs and policies, 1949-1952. It also includes letters from the Undergraduate Association to the Barnard Bulletin, 1964.</p> <p>Box 15 contains SGA correspondence from 1952-1963.</p>	<p>Box 13-15</p>
<p>Subseries 1.3, Meeting Minutes and Agendas, 1903-1995</p>	<p>Box 2, 5-8</p>

Budgets,**Subseries Scope and Contents**

Box 2 includes Representative Council weekly reports, meeting agendas and minutes; Executive Board minutes and agendas.

Box 5 includes minutes for 1903-1952.

Box 6 Includes minutes for 1914-1936.

Box 7 includes minutes for 1937-1963.

Box 8 includes Representative Assembly minutes for 1924-1960.

1.4, Budgets, 1923-1962**Box**

16-17, 20

Subseries Scope and Contents

Boxes 16 and 17 include student club receipts arranged alphabetically by club name; Box 17 additionally includes SGA budgets for 1943-1944, 1955-1957, and 1960-1962.

Box 20 ledger books for the Undergraduate Student Association from 1923-1940 and an Activity Pay Book, circa 1940s.

Subseries 1.5, Reports, Guides, Policies, Surveys, and Precedent Books, 1980-1994**Box**

2-4, 13, 18-19

Subseries Scope and Contents

Box 2 includes the Student Government Association Guide; guides for leaders of student organizations; 1994 Sexual Assault policy.

Box 3 includes the Precedence Reports for 1931-1946, 1955-1961; President notebooks and reports 1952-1954, 1961-1962; Undergraduate Association reports 1940-41, 1944-45, 1950; Progress reports, 1957-1958; Vice President's notebooks, reports, 1944-1945, 1952-1953, 1955-1957; Sophomore and Junior Class Precedence Books, 1940-1957; Reports from the College Song Leader, Lost-and-Found Auctioneer, and Junior Prom Chairman, 1938-1953.

Box 11 includes surveys conducted by the Undergraduate Association.

Committees,

Box 18 contains reports on conferences, 1948-1962; survey results from a poll on Barnard's curriculum, 1948-1949; responses from a hygiene questionnaire, 1967; and plans for superseding the point system, 1923-1924

Box 19 contains the Introduction to Student Government guides, 1952-1960.

Series 2, Committees, 1924-2004 2.92 Linear feet ; 7 document boxes**Box**

1, 9, 13-15,
18, 20

Series Scope and Contents

Box 1 includes Honor Board meeting notes and correspondence, Honor Sytem statements.

Box 9 includes minutes and reports from the Assemblies Committee, 1933-1961.

Box 10 includes minutes and planning materials for the Student Service Organization, 1953-1954, Undergraduate Committee on Development, 1950-1952, Vocational Committee, 1949-1954, Court of Senior Proctoring 1955-1962, Clubs Committee 1940-1957. Residence Hall Committee, 1951-1958, Honor Board, 1954-1963, Judicial Council, 1964, Political Committee, 1953-1957, Recycling Committee, 2004.

Box 13 includes notifications of student committee appointments, 1937-1938.

Box 14 includes notifications of committee appointments, 1940, 1942-45, 1948-1952.

Box 15 includes committee notifications from 1952-1963.

Box 18 includes reports for the Barnard Blazers, 1953-1959; reports for the College Teas Committee, 1948-1962; reports from the Community Service Bureau Committe, 1944-1961; Curriculum Committee reports and minutes, 1938-1955; Eligibility Committee minutes, 1929-1936.

Box 19 includes reports, applications, correspondence, and notes for the Foreign Students Committe, 1949-1962; Student Library Committee, 1940s, Housing Commitee, 1961-1962; Ring Committee, 1952-1955; Eligibility Committee, 1946-1955. It additionally holds applications for the student government positions of President, Vice President, Secretary, and Treasurer, 1994-1995.

Box 20 minutes, applications, guidelines, and reports for the Appointments Committee, 1994, 1996; Career Services Committe, 1994; Committee on Instruction, 1994-1995;

Student Clubs,

Facilities Committee, 1993-1994; Health Services Committee, 1994-1995; Government Relations, 1994-1995; Honor Board, 1994-1995; Housing Committee, 1994-1995; Committee on Security, 1994; Student Activities Committee, 1993-1995; Judicial Council, 1994-1995; Senior Commencement Committee and Medalist Committee, 1994

Series 5, Student Clubs, 1911-1996 (Bulk, 1911-1963) 1.25 Linear feet ; 3 document boxes

**Box
11-13**

Series Scope and Contents

Box 11 includes a list of chartered clubs 1940-1955; Club charter forms and contracts, 1956-62; By-laws, constitutions, meeting minutes, constitutions and reports for the following clubs: Brooks and Hewitt Hall House, Social Council, CU Student Council, CU Citizenship Council, Action for Democracy (World War II), Aesthetics Club, African Students Society, American Studies Society, Athletic Association, Blue Book, Bridge Club, Barnard Bulletin, Canterbury Club, Chess Club, Chinese Club, Columbia Christian Fellowship, Circulo Italiano, Circulo Hispano

Box 12 includes constitutions, meeting minutes, constitutions and reports for the following clubs: Classical Club, the College Forum Report, Columbine Club, Barnard Conservation Association, Debating Society, Deutsches Kreis, East-West Association, Episcopal Club, Fine Arts Club, Focus Literary Magazine, Folk Song Group, Foreign Students Club, Freshman Paper, Gilbert and Sullivan Society, Glee Club, Hebrew Club, History Club, Intercollegiae Zionist Federation, International Relations Club, Barnard Liberal Club, Lutheran Club, Marxist Study Club, Mathematics Club, Menorah Society, Mortarboard, Music Club, Newman Club, The Patriots, Political Club, Portuguese Club, Pre-Law Club, Pre-Medical Society, Press Board, Psychology Club, Russian Singing Club, Science Club, Sketch Club, Social Science Forum, La Societe Francaise, Student Zionist Organisation, Barnard Journal of Undergraduate Studies, United Nations Club, United World Federalists Club, Wigs and Cues, Wycliffe Club.

Box 13 includes constitutions, correspondence, and reports for Yavneh, the Young Democratic Club, Young Republican Club, the First Intercollegiate Institute on the United Nations, Community Awareness and Service Program, Adult-Youth Association, Student

Events,

Exchange Program, Race Relations Club, Barnard Undergraduate Association, and Co-op Club. Box 13 additionally includes surveys conducted by the Peace Corps.

	Box	Map-case
Series 6, Events, 1951-2006 3.75 Linear feet ; 9 document boxes, 1 oversized folder	1, 3-5, 13, 15, 19-20, 22	44

Series Scope and Contents

Box 1 includes materials from events such as the WinterFest, Spring Festival, Writing Black Lives.

Box 3 includes the programs for the Installation of Undergraduate Officers, 1931, 1935, 1938, 1940, and 1945.

Box 4 includes Innauguration Speeches, 1942-1949, and an Installation Assembly speech, 1962

Box 5 includes Class Day and Senior Week planning materials 1939-1941, 1942-1949, 1950-1952.

Box 13 includes files related to the Fine Arts Festival, 1959-1962. the Pied Piper Carnival, 1952-1954, and the Seven College Conference on Student Government, 1951-1956.

Box 15 includes flyers and invitations for events 1990s-2005 including student diversity initiatives and the student leadership dinner.

Box 19 includes planning materials for Freshman Day, 1928-1950; Play Day during Freshman Orientation, 1951-1952; Community Orientation Day, 1959-1960.

Box 20 contains the Undergraduate Association's calendar of events from 1935-1938.

Box 22 contains a pennant/banner from an undated Field Day.

Map-case Drawer 44 has oversized posters from SpringFest, 1994-1998