

Guide to Seven College Career Services Collection BC31

Finding aid prepared by Dinah Handel

This finding aid was produced using the Archivists' Toolkit

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Describing Archives: A Content Standard

Barnard Archives and Special Collections

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Summary Information

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|--------------------------|---|
| Repository | Barnard Archives and Special Collections |
| Title | Seven College Career Services |
| Date [inclusive] | 1969-1984 |
| Extent | 1.04 Linear feet ; 1 full size document box, 3 half size document boxes |
| Physical Location | This collection is stored offsite and advance notice is required for access. To use this collection, please contact the Barnard Archives and Special Collections at 212.854.4079 or archives@barnard.edu. |
| Language | English |
| Abstract | This collection consists of materials from the Seven College Career Services program. |

Preferred Citation

Seven Colleges Career Services, 1969 - 1984; Box and Folder; Barnard Archives and Special Collections, Barnard Library, Barnard College.

Historical Background

The Seven College Career Services program was a partnership between career services offices at each of the Seven Siblings colleges, historically known as the Seven Sisters colleges. The program intended to address the specific needs of alumnae of women's colleges, in particular those that had not entered the workforce immediately upon graduation. In addition to providing career counseling and resources, the Seven College Career Services planned panels, social activities, and conferences on topics concerning female workers.

Collection Scope and Content Summary

This collection contains meeting minutes and agendas, clippings, correspondence, programs, event fliers and publicity, reports, grant proposals, and other administrative materials from the Seven Colleges Career Services. Of particular interest are materials related to the organization of the Women in the 1970's: Problems and Possibilities conference, and the Women and Work conference in 1980, co-organized with the Barnard Center for Research on Women, known at the time as the Barnard Women's Center.

Collection Arrangement

The collection is arranged into two series, with the materials placed in chronological order. The series are as follows:

Series 1, Seven College Alumnae Survey materials, 1984 - 1987

This series contains survey responses and correspondence from the Seven College Alumnae Survey, which took place in 1984. Students who had graduated from the Seven Colleges from the years 1930 - 1980 were asked to participate in the survey. The survey was intended to garner personal reflections on issues related to employment and gender. The results were intended as resource material for the Seven College Career Services staff. Materials in this series are restricted for 75 years from creation.

Series 2, Administrative Materials, 1969 - 1984

This series contains administrative materials from the Seven Colleges Career Services program.

Administrative Information

Publication Information

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Access

Boxes 1 and 4 of this collection are restricted for 75 years from the date of creation, due to the personal nature of the materials.

Publication Rights

Permission to publish material from the collection must be requested from the Barnard Archives and Special Collections. The Barnard Archives and Special Collections approves permission to publish that which it physically owns; the responsibility to secure copyright permission rests with the patron.

Reproduction Restrictions

Photocopies or scans may be made for research purposes.

Accruals

No additions are expected.

Acquisition Information

Materials were transferred to the archive from the Office of Career Development in 2002.

Processing History

This collection was processed and the finding aid written by Dinah Handel, July 2015. Descriptive Rules Used: Finding aid adheres to that prescribed by Describing Archives: A Content Standard

Encoding: Machine readable finding aid encoded in EAD 2002.

Finding aid written in English.

Controlled Access Headings

Subject(s)

- Adult education of women
- Barnard College
- Barnard College--Alumni and alumnae
- Career development
- Women in the professions--United States
- Women--Employment

Seven College Alumnae Survey materials,

Collection Inventory

| | |
|---|--------------------|
| Series 1 Seven College Alumnae Survey materials, 1984-1987 | Box 1, 4 |
| Series 2 Administrative Materials, 1969-1984 | Box 2, 3 |