

# **Guide to the Minutes of the Committee on Transfers BC19.10**

**Finding aid prepared by Alice Griffin**

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This finding aid was produced using the Archivists' Toolkit

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Describing Archives: A Content Standard

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## Summary Information

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<b>Repository</b>	Barnard Archives and Special Collections
<b>Creator</b>	Barnard College. Committee on Transfers.
<b>Title</b>	Minutes of the Committee on Transfers
<b>Date [inclusive]</b>	1921-1947
<b>Extent</b>	1.67 Linear feet ; 4 document boxes
<b>Location note</b>	This collection is stored offsite and advance notice is required for access. To use this collection, please contact the Barnard Archives and Special Collections at 212.854.4079 or archives@barnard.edu.
<b>Language</b>	English
<b>Abstract</b>	This collection consists of minutes from meetings of the Committee on Transfers.

### Preferred Citation

Minutes of the Committee on Transfers, 1921-1947; Box and Folder; Barnard Archives and Special Collections, Barnard Library, Barnard College

## Historical Background

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The Committee on Transfers, made up of faculty and administrators, decided what credit would be given for courses taken at other institutions. They oversaw a student's program of study and grades with the advice of the Committee on Admissions and relevant academic departments.

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## Collection Scope and Content Summary

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This collection consists of the minutes of the Barnard Committee on Transfers between 1921 and 1947.

Boxes 1-2 hold bound volumes of the minutes from 1921 to 1945 and some of the pages are annotated. Boxes 3-4 hold unbound copies of the minutes from 1921 to 1947. There is some overlap between the bound and unbound versions, but they are not exact copies.

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## Collection Arrangement

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This collection is arranged chronologically.

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## Administrative Information

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### Publication Information

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### Access

This collection has no restrictions.

### Publication Rights

Permission to publish material from the collection must be requested from the Barnard Archives and Special Collections. The Barnard Archives and Special Collections approves permission to publish that which it physically owns; the responsibility to secure copyright permission rests with the patron.

### **Reproduction Restrictions**

Photocopies or scans may be made for research purposes.

### **Accruals**

No additions are expected.

### **Acquisition Information**

The acquisition date and source is unknown.

### **Processing History**

This collection was processed and the finding aid written by Alice Griffin, July 2015.

Descriptive Rules Used: Finding aid adheres to that prescribed by Describing Archives: A Content Standard

Encoding: Machine readable finding aid encoded in EAD 2002.

Finding aid written in English.

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## **Controlled Access Headings**

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### **Subject(s)**

- Barnard College
- Committees
- Transfer students
- Universities and colleges--United States--Admission
- Universities and colleges—United States—Administration

## Collection Inventory

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	<b>Box</b>
1921-1935	1
1935-1944	2
1921-1937	3
1938-1947	4