



ArchivesSpace

Guide to Committee on Instruction Records BC19.01

This finding aid was produced using ArchivesSpace on July 07, 2017.

English

Describing Archives: A Content Standard

Barnard Archives and Special Collections

3009 Broadway

New York 10027

archives@barnard.edu

URL: <http://archives.barnard.edu/>

Table of Contents

Summary Information	3
Historical Background	3
Collection Scope and Content Summary	4
Collection Arrangement	4
Administrative Information	4
Controlled Access Headings	5
Collection Inventory	5

Summary Information

Repository:	Barnard Archives and Special Collections
Title:	Committee on Instruction Records
ID:	BC19.01
Date [inclusive]:	1900-2017
Physical Description:	16.5 Linear Feet
Physical Location:	This collection is stored offsite and advance notice is required for access. To use this collection, please contact the Barnard Archives and Special Collections at 212.854.4079 or archives@barnard.edu.
Language of the Material:	English
Abstract:	This collection consists of materials from the Barnard College Committee on Instruction.

Preferred Citation

Committee on Instruction, 1900-2017; Box and Folder; Barnard College Archives and Special Collections, Barnard Library, Barnard College.

[^ Return to Table of Contents](#)

Historical Background

The Barnard College Committee on Instruction, formerly known as the Barnard Committee of Curriculum and Scheme of Attendance, began in March of 1900. The committee was organized by Seth Low, President of Columbia College and consisted of Barnard and Columbia administrative and faculty members. At first faculty spent most of the meetings discussing students with entrance conditions and deficiencies in addition to overseeing the departments and their courses. Later COI meetings addressed a variety of educational issues. The Committee on Instruction is Barnard's principal formulator of educational policy. It provides advice to the Office of Admissions on academic matters having to do with admissions policy and practice, including the development of recruitment strategies and priorities, the use of standardized test scores, and the evaluation of student outcomes. In recent years, the COI has considered matters ranging from major modifications to the curriculum, such as changing the General Education Requirements, to the application of the Barnard Honor Code in the classroom, to whether or not to grant a GER designation request for a particular course. Programs such as Senior Scholar, Centennial Scholar, the Writing Center, First Year Seminar, and the experimental college were

established under the Committee of Instruction. This committee is chaired by the Associate Provost. In addition to the chair, the committee consists of two faculty members from each of the four faculty voting groups, The Dean of the College, the Dean of Students, and the Registrar. The Dean of Library and Information Services and a representative from Development also attend. A maximum of four students sit on the COI at any one time: the Academic Affairs Representative, who is elected by the members of the SGA for a one year term, and three appointed students, who serve two-year terms.

[^ Return to Table of Contents](#)

Collection Scope and Content Summary

This collection contains meeting minutes and curricular review documents from the Barnard College Committee on Instruction.

[^ Return to Table of Contents](#)

Collection Arrangement

This collection is arranged chronologically.

[^ Return to Table of Contents](#)

Administrative Information

Publication Statement

Barnard Archives and Special Collections

3009 Broadway
New York 10027

archives@barnard.edu

URL: <http://archives.barnard.edu/>

Revision Description

Finding Aid updated by Shannon O'Neill July, 2017

Access

This collection has no restrictions.

Publication Rights

Permission to publish material from the collection must be requested from the Barnard Archives and Special Collections. The Barnard Archives and Special Collections approves permission to publish that which it physically owns; the responsibility to secure copyright permission rests with the patron.

Reproduction Restrictions

Photocopies or scans may be made for research purposes.

Acquisition Information

The acquisition date and source is unknown.

Accruals

Additions are expected.

Processing History

This collection was processed and the finding aid written by Charlotte Kostelic in December 2015. Finding aid adheres to that prescribed by Describing Archives: A Content Standard. Machine readable finding aid encoded in EAD 2002. Finding aid written in English.

[^ Return to Table of Contents](#)

Controlled Access Headings

- Curriculum planning
- School management and organization
- Barnard College

Collection Inventory

Title/Description	Instances
Meeting minutes 1917-1965, 1917-1965	

	box 1
Meeting minutes 1966-1967, 1966-1967	box 2
1968-1970, 1968-1970	box 3
1970-1972, 1970-1972	box 4
1973-1978, 1973-1978	box 5
1979-1980, 1979-1980	box 6
1980-1981, 1980-1981	box 7
1981-1982, 1981-1982	box 8
1982-1983, 1982-1983	box 9
1983, 1983	box 10
1984, 1984	box 11
1984-1986, 1984-1986	box 12
1987-1988, 1987-1988	box 13
1988-1989, 1988-1989	box 14
1990-1991, 1990-1991	box 15
1991-1994, 1991-1994	box 16
1995-1996, 1995-1996	box 17
1996-1997, 1996-1997	box 24
	box 18
1997-1998, 1997-1998	box 19
1988, 1988	box 20
1999, 1999	box 21
	box 22
2000-2001, 2000-2001	box 23
2004-2005, 2004-2005	box 25
2005-2007, 2005-2007	box 26
Memoranda and correspondence 1978-1979, 1978-1979	box 28
Meeting minutes 1977-1978, 1977-1978	box 29
Curricular review documents, 1908-1983	box 30
Bound Committee on Instruction Minutes, 1926-1965	box 31
Bound Committee on Instruction Meeting Minutes, 1900-1974	box 32
Committee on Foreign Language, 1948	box 33

Ad Hoc Summer School Committee, 1996-1997	box 33	
Appraisal of General Requirements, Grade Distribution Report, and Grade Study, 2005	box 33	
Committee Assessment Report, 2007-2008	box 33	
Meeting Minutes, 2010-2016	box 33	box 34
Correspondence; Course Proposals and Approvals, 2009-2017	box 33	box 34
