Guide to the Department of Theatre Collection
BC13.54
Finding aid prepared by Hilary Price

This finding aid was produced using the Archivists' Toolkit
July 14, 2015
Describing Archives: A Content Standard
Table of Contents

Summary Information .................................................................................................................................. 3
Historical Background .............................................................................................................................. 4
Collection Scope and Content Summary ................................................................................................. 4
Collection Arrangement ........................................................................................................................... 4
Administrative Information ....................................................................................................................... 5
Controlled Access Headings ..................................................................................................................... 5
Collection Inventory ................................................................................................................................. 7
  Performance Ephemera, ........................................................................................................................... 7
  Scrapbooks, ............................................................................................................................................ 7
  Photographic Materials, ........................................................................................................................ 8
  Artifacts, ................................................................................................................................................ 8
  Performance Media, ................................................................................................................................. 8
## Summary Information

<table>
<thead>
<tr>
<th>Repository</th>
<th>Barnard Archives and Special Collections</th>
</tr>
</thead>
<tbody>
<tr>
<td>Creator</td>
<td>Barnard College. Department of Theatre.</td>
</tr>
<tr>
<td>Title</td>
<td>Department of Theatre Collection</td>
</tr>
<tr>
<td>Date [inclusive]</td>
<td>1920-2014</td>
</tr>
<tr>
<td>Extent</td>
<td>4.96 Linear feet ; 12 boxes</td>
</tr>
<tr>
<td>Physical Location</td>
<td>This collection is stored offsite and advance notice is required for access. To use this collection, please contact the Barnard Archives and Special Collections at 212.854.4079 or <a href="mailto:archives@barnard.edu">archives@barnard.edu</a>.</td>
</tr>
<tr>
<td>Language</td>
<td>English</td>
</tr>
<tr>
<td>Abstract</td>
<td>This collection documents and promotes the Department of Theatre's performances and events from the 1920s through 2014.</td>
</tr>
</tbody>
</table>

### Preferred Citation Note

Department of Theatre Collection, 1920-2014. Box and Folder; Barnard Archives and Special Collections, Barnard Library, Barnard College.
Historical Background

The Department of Theatre, Barnard College is the theater department for all undergraduate students at Columbia University, which includes Barnard and Columbia Colleges. There are multiple productions in the fall semester in addition to the final project for students in the Advanced Directing course. During the spring semester, the Department of Theater hosts the Senior Thesis Festival, a production directed by faculty or visiting artist, and an evening of Solo Performances. Performances of the Department of Theatre, Barnard College can take place in the Minor Latham Playhouse or the Glicker-Milstein Black Box Theater, both located on the Barnard campus.

Collection Scope and Content Summary

This collection is comprised of materials that document and promote the Department of Theatre's productions and events from the 1920s to 2014. Materials include flyers, posters, programs, new clippings, press releases, photographs, slides, negatives, contact sheets, digital media, and one artifact, a dreidel. Also included in this collection is “The First Steps in Speaking Verse,” an undated script by Maude Adams which includes an anthology of poems.

From 1978-1992, the Department of Theatre kept programs, flyers, and other performance ephemera in scrapbooks, which comprise series 2 of this collection.

Collection Arrangement

This collection has been arranged into the five series.

Series 4. Artifact(s), undated
Series 5. Performance Media, 2008-2013
Administrative Information

Publication Information

Barnard Archives and Special Collections © 2014

Access

This collection has no restrictions.

Publication Rights

Permission to publish material from the collection must be requested from the Barnard Archives and Special Collections. The Barnard Archives and Special Collections approves permission to publish that which it physically owns; the responsibility to secure copyright permission rests with the patron.

Reproduction Rights

Single photocopies or scans may be made for research purposes.

Accruals

Additions are expected.

Acquisition Information

Transferred from the Department of Theatre, Barnard College.

Processing History

This collection was processed and the finding aid written by Hilary Price in October 2014.

This finding aid was updated by Hilary Price in July, 2015.


Finding aid written in English.

Controlled Access Headings
Corporate Name(s)

- Barnard College. Department of Theatre.

Subject(s)

- Performing arts
- Student activities
- Theater
# Collection Inventory

## Series 1. Performance Ephemera, 1920-2014  3.29 Linear feet

### Series Scope and Content Summary

This series contains flyers, programs, publicity, posters, and other performance ephemera. “The First Steps in Speaking Verse,” an undated script by Maude Adams is in box 1, folder 1.

<table>
<thead>
<tr>
<th>Box</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Publicity, programs, pamphlets, 1920-1994</td>
</tr>
<tr>
<td>4</td>
<td>Programs, flyers, 1970s-2013</td>
</tr>
<tr>
<td>6</td>
<td>Publicity, programs, flyers, 1995-2007</td>
</tr>
<tr>
<td>7</td>
<td>Publicity, programs, flyers, 2000-2013</td>
</tr>
<tr>
<td>9</td>
<td>Posters, 1996-2013</td>
</tr>
<tr>
<td>11</td>
<td>Flyers, 2012-2013</td>
</tr>
<tr>
<td>12</td>
<td>Posters, 1996-2014</td>
</tr>
</tbody>
</table>

## Series 2. Scrapbooks, 1978-1992  0.83 Linear feet

### Series Scope and Content Summary

<table>
<thead>
<tr>
<th>Box</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>2, 3</td>
<td></td>
</tr>
</tbody>
</table>
The scrapbooks in this series compile performance ephemera including flyers, posters, programs, new clippings, press releases, and photographs.

<table>
<thead>
<tr>
<th>Series 3. Photographic Materials, 1990s-2013</th>
<th>0.42 Linear feet</th>
<th>Box</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>4, 5, 10</td>
</tr>
</tbody>
</table>

**Series Scope and Content Summary**
This series contains prints, slides, negatives, and contact sheets.

<table>
<thead>
<tr>
<th>Series 4. Artifacts, undated</th>
<th>0.42 Linear feet</th>
<th>Box</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>8</td>
</tr>
</tbody>
</table>

**Series Scope and Content Summary**
This series contains a blue and gold dreidel with a green ribbon tied at the top.

<table>
<thead>
<tr>
<th>Series 5. Performance Media, c.2008-2013</th>
<th>Box</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>10</td>
</tr>
</tbody>
</table>

**Series Scope and Content Summary**
This series contains digital moving image files, DVDs, and mini DV tapes.

- The Winter's Tale, 2012
- Performance media, circa 2008-2012
- Performance media, circa 2012-2013