

Guide to the Student Handbook Collection BC11.07

Finding aid prepared by Dinah Handel

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Describing Archives: A Content Standard

Barnard Archives and Special Collections

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Summary Information

Repository	Barnard Archives and Special Collections
Title	Student Handbook
Date [inclusive]	1904-2013
Extent	4.71 Linear feet
Physical Location	This collection is stored offsite and advance notice is required for access. To use this collection, please contact the Barnard Archives and Special Collections at 212.854.4079 or archives@barnard.edu.
Language	English
Abstract	This collection consists of the various iterations of the annually published Barnard College <i>Student Handbook</i> , originally called the <i>Barnard College Blue Book</i> .

Preferred Citation

Student Handbook, 1904-2013; Box and Folder; Barnard College Archives and Special Collections, Barnard Library, Barnard College.

Historical Background

The *Barnard College Blue Book* was an annual booklet originally published by the Barnard Christian Association. The *Barnard College Blue Book* contained all the information thought to be relevant to student life. The *Barnard College Blue Book* was renamed the *Barnard Student Handbook* in 1961, and was published by the Undergraduate Association. In the 1970s, the Office of Public Relations was in charge of publication and the handbook was referred to as *A Guide to Barnard*, then in 1983, as the *Barnard Student Guide*. In 1988, it became the *Barnard Handbook and Student Guide*, and contained a calendar/planner component. In 1990, the handbook was referred to as the *Barnard College Calendar and Student Guide*, and in 1997, the *Barnard College Student Handbook*. Presently, the handbook is called the *Student Handbook*.

Collection Scope and Content Summary

The Blue Book Student Handbook Collection contains Barnard College's annual *Student Handbook*, from 1904 - 2013. The *Student Handbook* is a brief yet extensive guide to the College, providing vital information, such as locations of offices and hours, listings of clubs/organizations and residential buildings, maps, various rules (dorm, fire safety, alcohol/drugs, etc.), among other information.

Collection Arrangement

The Student Handbooks are arranged chronologically.

Administrative Information

Publication Information

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Access

This collection has no restrictions.

Publication Rights

Permission to publish material from the collection must be requested from the Barnard Archives and Special Collections. The Barnard Archives and Special Collections approves permission to publish that which it physically owns; the responsibility to secure copyright permission rests with the patron.

Reproductions Restrictions

Photocopies or scans may be made for research purposes.

Accruals

Additions are expected.

Acquisition Information

The acquisition date and source is unknown.

Processing History

The collection was processed and the finding aid written by Dinah Handel, June 2015.

Controlled Access Headings

Subject(s)

- Barnard College
- College publications
- Handbooks, manuals, etc

Collection Inventory

	Box
Student Handbook [1904-1938]	1
Student Handbook [1938-1950]	2
Student Handbook [1950-1965]	3
Student Handbook [1965-1977]	4
Student Handbook [1977-1990]	5
Student Handbook [1990-1998]	6
Student Handbook [1998-2010]	7
Student Handbook [2010-2013]	8