Guide to Dean's and President's Reports
BC11.05
Finding aid prepared by Shannon O'Neill

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Describing Archives: A Content Standard
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Summary Information

Repository  
Barnard Archives and Special Collections

Creator  
Barnard College.

Title  
Dean's Reports (1891-1952) and President's Reports (1952-2002)

Date [inclusive]  
1891-2002

Extent  
1.25 Linear feet; 3 document boxes

Physical Location  
This collection is stored offsite and advance notice is required for access. To use this collection, please contact the Barnard Archives and Special Collections at 212.854.4079 or archives@barnard.edu.

Language  
English

Abstract  
This collection consists of Barnard College Dean's and President's Reports. They include an overview of recent and planned developments at the college, as well as summaries of problems and proposals.

Preferred Citation  
Dean's and President's Reports, 1891-2002; Box and Folder; Barnard Archives and Special Collections, Barnard Library, Barnard College.
Collection Scope and Content Summary

The President’s Reports—first published in 1952, and continuing through the present—include an overview of recent and planned developments at the College, as well as summaries of problems and proposals—essentially a “State of the College” address. Each report also includes a list of faculty and administrative promotions, appointments, and obituaries; student body demographics; a list of faculty research fellowships, grants, awards, and publications; a list of donations to the College; and a balance sheet of current income, expenditures, liabilities, and other financial data. The Dean’s Reports—which were published from 1898 through 1952—contained the same information.

Collection Arrangement

The collection is arranged chronologically by report type. Box 1 contains Dean's, Treasurer's, and Provost's Reports from 1898-1931. Box 2 contains Dean's Reports from 1891-1952. Box 3 contains President's Reports from 1952-2002.

Administrative Information

Publication Information

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Access

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Publication Rights

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Reproductions Restrictions
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**Accruals**

Accruals are expected.

**Acquisition Information**

The acquisition date and source is unknown.

**Processing History**


**Controlled Access Headings**

Subject(s)

- Annual reports
- Barnard College
- College administrators
- College presidents
- College publications
- Deans (Education)